

## Yin Bao

### *Biography:*

Yin joined INASP in July 2011 and currently holds the position of Financial Accountant. She completed her qualification as a Chartered Accountant in 2014. In her role, she is responsible for monthly management accounts, budgeting, forecasting and production of the annual financial statements. During her time at INASP, she has further developed her accountancy skills to meet the specific nature of the charity sector. She has also gained extensive experience of working with international organisations in Africa, Asia and South America. Prior to joining INASP, Yin worked in various managerial positions with the Marriot Group in the UK and the Xinzhi Hotel in China.

### *Education:*

2008 – 2011	ACCA, London School of Business and Finance
2005 – 2006	MSc International Hotel Management, Oxford Brookes University
2003 – 2005	BA Hons in Tourism Management, University of Greenwich
1991 – 1993	Diploma in Business and Economy, Zhejiang Business School

### *Positions held:*

2011 – Present	Financial Accountant, INASP
2007 – 2011	Accounts Assistant and Inbound Coordinator, China Holidays Ltd, London
2006 – 2007	Assistant Manager Front Desk, Newcastle Marriott Hotel
2002 – 2006	Studying for BA (Hons) and MSc
1993 – 2002	Managerial positions in Customer Relation, Assistant Manager Front Desk and Manager of Housekeeping Department, The Xinzhi Hotel, China

### *Language skills:*

on a scale of 1 to 5 (1 - excellent; 5 - basic)

Language	Reading	Speaking	Writing
English	1	2	2
Chinese (Mandarin)	1	1	1
Chinese (Cantonese)	1	4	3

