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Guide to using the Vietnam/Nepal JOL databases

Vietnam: <http://journals.sfu.ca/vn/>

Nepal: <http://journals.sfu.ca/nepal/>

Document Notes

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Date November 2006

Summary These notes are intended as a guide to inputting and editing data on
the JOL database

The guidelines may be updated at any time

If any users find any errors, or would like to make any suggestions for
improvements, please send these to scumming@inasp.info

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First published 2006

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Guide to using the Vietnam/Nepal JOL database

Chapter 8: HTML Codes

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Author	Pippa Smart / Sioux Cumming
Date	November 2006
Summary	A short guide to HTML codes most likely to be required by Journal Managers and Editors

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1. Introduction

The system has been set up so you do not need to be a programmer or web designer to use it. However, there are places where some HTML codes are useful. These are where you either want to format the text you are entering (e.g. set it in italic), or you need to use special characters (e.g. Greek characters). The following codes should be of use – and should be the maximum you require, unless the content of your journal is very complex (e.g. maths.)

2. To format characters

To format characters, you need to add a tag before the text, and a closing tag at the end of the text (to "start" the formatting, and then to "stop" the formatting)

Example:

The growth of `<i>zea mays</i>` is slow to

Will display on screen as:

The growth of *zea mays* is slow to

Other useful formatting codes

`^{` `}` superscript

`_{` `}` subscript

`` `` bold

`<i>` `</i>` italic

you can also combine tags – for example

The mean derivation of `45³⁴` is taken as true

will display on screen as:

The mean derivation of **45³⁴** is taken as true

remember to "close" the tag – otherwise the formatting will continue to the end of the text!!

3. To add special characters

You do not need a start and end tag for special characters – simply type in the code for the character – for example:

The given quantity was `7 μg` – or `7 μg²` for maize

Will display on screen as

The given quantity was 7 μg – or 7 μg^2 for maize

Character	Type in
α	<code>&alpha;</code>
β	<code>&beta;</code>
γ	<code>&gamma;</code>
δ	<code>&delta;</code>
ϵ	<code>&epsilon;</code>
ζ	<code>&zeta;</code>
θ	<code>&theta;</code>

κ	κ
λ	λ
μ	μ
π	π
ρ	ρ
σ	σ
φ	φ
χ	χ
ψ	ψ
ω	ω
±	±

For a full set, see <http://www.avenue-it.com/html/extracharacters.html>

And for a short tutorial on HTML see - <http://www.w3schools.com/html/default.asp>

4. To add layout instructions

Although we would not encourage complex design within the metadata, some layout codes may be useful – as with special characters there is a single code to insert which will change or add a layout instruction

`
` Adds line break (and can be doubled up - `

` adds a line space)

`<hr>` Adds a rule across the width of the text

For example:

The end of the text.
`
`The start of the next line with more text and a double line
break.
`

<hr>`And then the next text

Will display on screen as

The end of the text.
The start of the next line with more text and a double line break.

And then the next text